



## PARENT/CARER AND VISITORS' CONDUCT POLICY

### Our School Vision

At Barford, our unique children and staff feel safe, valued and respected in an emotionally secure environment. The Barford family are resilient, confident and caring. We provide opportunities and experiences to help us strive, thrive and fulfil our full potential in all that we do. Barford is place where we feel nurtured and given 'wings' to fly!

### Our School Values

At Barford, we have adopted the following seven character values that we all strive to live by:

**Respect** – I treat others, as I want to be treated.

**Kind** – I care about others and myself.

**Honest** – In all that I do.

**Ambitious** – I want to succeed.

**Confident** – I believe in myself.

**Curious** – I am interested in finding out things.

**Resilient** – I keep trying even when things are hard.

### Aim

At Barford Primary School we believe staff, parents and children are entitled to a safe and protective environment in which to work. Behaviour that will cause harassment, alarm or distress to users of the premises is contrary to our school ethos and values.

That all members of the school community treat each other with respect, kindness and courtesy.

### Purpose

This document provides an explanation of the acceptable standard of behaviour expected from parents/carers and visitors to the school premises and those interacting with its pupils and staff in order to make this school a safe place to learn, work and visit. It follows guidelines issued by Birmingham Local Authority.

### Expectation

All parents/carers and visitors to our school, and interacting with our pupils and staff, are expected to behave calmly, politely and respectfully. This means that parents/carers and visitors must:

- treat all members of our school community, the environment and school property with respect;
- set a good example to children at all times, showing them how to get along with all members of the school and the wider community;

- follow our school rules, protocols and any instructions given by school staff;
- report anything that puts anyone on our site at risk to a member of our staff;
- accept that they are responsible for their own child's behaviour and safety, whilst their child is in their care, even when they are on our school premises;
- Inform their child's teacher about any issues involving their child. If there is an issue between children, parents must speak to the class teacher who will look into and resolve the issue. Parents must not speak directly to the other child involved.

The expectation is:

- that no members of staff, parents or children are the victims of abusive behaviour or open to threats from other adults on the school premises.
- that physical attacks and threatening behaviour, abusive or insulting language verbal or written, to staff, governors, parents and carers, children and other users of the school premises will not be tolerated and will result in withdrawal of permission to be on school premises.

### **The type of behaviour that the School considers unacceptable**

Our School will decide on a case by case basis whether a visitor's behaviour is unacceptable, but any behaviour that we believe adversely affects our safe and caring learning environment and/or puts the physical or emotional wellbeing of a pupil, member of staff, parent or other visitor at risk, is not acceptable behaviour on our school site.

Types of behaviour that are considered serious and unacceptable and will not be tolerated towards any member of the school community. This is not an exhaustive list but seeks to provide illustrations of such behaviour and includes any communication with a member of our school's community that is malicious, threatening or abusive, including in person, over the telephone or in writing, e.g. by letter, email or any other electronic format, such as social media, regardless of whether it takes place on the school premises.

- Shouting, either in person or over the telephone
- Inappropriate posting on Social Networking sites deemed as bullying
- Speaking in an aggressive or threatening tone
- Physically intimidating, e.g. standing very close
- The use of aggressive hand gestures or exaggerated movements
- Failure to comply with school procedures or expectations
- Falsely gaining access to the school premises
- Physical threats
- Swearing
- Any physical contact e.g. pushing, slapping, punching, kicking or spitting
- Behaviour that could be considered racist, sexist, homophobic or similarly offensive in some other way
- Smoking, vaping or being under the influence of alcohol or drugs whilst on our school site
- Bringing animals on to our school site, other than guide or assistance dogs
- Being in possession of weapons of any kind

### **How the School will respond to behaviour that is unacceptable**

In most cases the school will attempt to informally remedy the situation by speaking with the individual concerned, privately. There may be no further action.

Where there is any dispute over what has occurred, or if the alleged incident is complex or serious, the school will conduct a formal investigation in order to establish the facts and determine what action should be taken, if any.

If the school decides that a visitor's behaviour has been unacceptable the school or, in some cases the Local Authority on the school's behalf, may decide to:

- Informally, i.e. verbally, warn the visitor about their behaviour;
- Formally, i.e. in writing, warn the visitor about their behaviour;
- Ban the visitor from the premises for a specified period; and / or
- Report the behaviour to the Police.

## **Responsibilities**

It is the responsibility of the Head teacher and Governors to monitor and review this policy and the school reserves the right to take any necessary actions to ensure that members of the school community are not subjected to abuse. School premises are private property and parents have been granted permission from the school to be on school premises. However, in case of abuse or threats to staff, pupils or other parents, school may ban parents from entering school.

School is not responsible for organising arrangements for children in the above circumstances and parents will need to provide alternative arrangements for bringing children into school.

Parents have the right of appeal by writing to the Chair of Governors within ten days of permission to enter the school premises being withdrawn.

Incidents of unacceptable conduct will be logged with the Chair of Governors.

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